



Registered Training Organisation # 3708

Certificates in General **Education for Adults**

This course is for learners who wish to improve their literacy, basic math and general education skills, including those who left mainstream education early, and whose life experiences have inhibited access to education, training and employment.

22472VIC

Certificate I in General Education for Adults

This course is designed for people who wish to improve their skills or to further general education studies. You will learn basic reading, writing, maths and computer skills to develop your confidence and help you explore training options or vocational pathways.

22473VIC

Certificate II in General Education for Adults

This course is ideal for people who wish to their consolidate skills to increase employment opportunities or go onto further study. You will develop the confidence to read, interpret, evaluate and create complex texts and apply numeracy in a range of contexts.

22474VIC

Certificate III in General Education for Adults

This course will help you to develop skills to read, interpret, critically analyse and create highly complex texts. You will also gain confidence in performing a broad range of complex mathematical tasks. This certificate

is designed for people looking to advance their skills for the workplace

WHO IS THIS COURSE FOR?

This course is for a range of learners who wish to improve their literacy, basic math and general education skills, including those who left mainstream education early, and whose life experiences have inhibited access to education, training and employment.

The main focus of the Certificates in General Education for Adults is to build:

- life skills
- literacy skills
- numeracy skills
- digital skills

ENTRY REQUIREMENTS

There are no formal entry requirements for this qualification. You will be expected to have language, literacy, numeracy communication skills needed to undertake the course. An interview and pre-course assessment is conducted prior to enrolment for all potential students to determine the most appropriate course of study for enrolment.

IS WHAT I ALREADY KNOW TAKEN INTO **ACCOUNT?**

YES - Your history of life and work experience as well as formal and informal training. This may be applied using the Recognition of Prior Learning (RPL) process. All students are offered RPL upon enrolment. Documentary evidence will be required.

DELIVERY METHOD

Delivery of this course is via face-to-face classes at Cobram Community House.

Class times

As arranged during Victorian school terms.

All equipment and resources are provided for learners enrolling in this course.





UNIT SELECTION

To be eligible for the award of the 22472VIC Certificate I in General Education for Adults, learners must successfully complete a total of 16 units

comprising: Core: 2 units

Core Skills Reading and Oracy: 3 units

Core Skills Writing: 3 units

Core Skills Numeracy & Mathematics: 4

units

Special Interest electives: 4 units

To be eligible for the award of the 22473VIC Certificate II in General Education for Adults, learners must successfully complete a total of 11 units comprising:

Core: 2 units

Core Skills Reading ad Oracy: 2 units

Core Skills Writing: 2 units

Core Skills Numeracy & Mathematics: 2

units

Special Interest electives: 3 units

To be eligible for the award of the 22474VIC Certificate III in General Education for Adults, learners must successfully complete a total of 8 units comprising:

Core: 1 unit

Core Skills Reading\Writing\Numeracy &

Mathematics: 3 units

Special Interest electives: 3 units

FEES

22472VIC

Certificate I in General Education for Adults.

Concession: \$640 Funded: \$1,680

22473VIC

Certificate II in General Education for Adults.

Concession: \$680 Funded: \$1,880

22474VIC

Certificate III in General Education for Adults.

Concession: \$680 Funded: \$1,880

 This training is delivered to eligible individuals with Victorian and Commonwealth Government funding.

 Cobram Community House encourages individuals with disabilities to access training subsidised through the Skills First Programme

• Fees are dependant on eligibility criteria. Please refer to our website for more information.



WHY STUDY WITH CCH?

Cobram Community House is a not for profit organisation. We work with students from diverse backgrounds and are committed to improving educational outcomes for people in our community. Our trainers are industry experts who are passionate about Education. We will work with you to ensure your training is directly related to your needs or career aspirations.



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