

## Certificates in General Education for Adults

The CGEA program provides skill development in reading, writing and numeracy and assists student study preparation in a variety of areas to meet personal needs, facilitate participation in the community, or other workplace and further educational training.

Certificate I outcomes focus on the development of literacy skills to create and interpret simple, personally relevant texts in everyday familiar situations. Skills and knowledge are applied to develop and document a learning plan, prepare a portfolio to evidence learning and engage in a project.

Certificate II outcomes focus on the development of literacy skills to read, interpret, evaluate and create a range of texts and to apply knowledge of everyday and formal numeracy in a range of contexts. Outcomes also focus on the skills and knowledge to conduct a project and to investigate pathways and develop, implement and review a learning plan.

Certificate III outcomes focus on the development of literacy skills to read, interpret, critically analyse and create complex texts and to perform a range of complex mathematical tasks. The Certificate III also includes the ability to research a range of pathway options and identify and progress toward personal goals.

### Learning Resources

All equipment and resources are provided for students enrolling in this qualification at no additional cost. Students have access to computers and training resources.

### Mode of Delivery

These courses are delivered face-to-face in a classroom based learning environment three days per week from 9am until 3pm.



### Who is this Course for?

This course is used with a range of learners who wish to improve their literacy, basic math and general education skills, including those who left mainstream education early, and whose life experiences have inhibited access to education, training and employment.

The main focus of the Certificates in General Education for Adults is to build:

- Life Skills
- Literacy Skills
- Numeracy Skills
- Career Pathways

### Entry Requirements

There are no formal entry requirements for this qualification. You will be expected to have suitable language, literacy, numeracy and communication skills needed to undertake the course. An interview and pre-course assessment is conducted prior to enrolment for all potential students to determine the most appropriate course of study for enrolment.

### Pathways

The Certificates in General Education for Adults will create pathways into other learning opportunities including VET qualifications, higher education or employment.

*This training is delivered to eligible individuals with Victorian and Commonwealth Government funding*

## Certificates in General Education for Adults

### Unit Selection

To be eligible for the award of the 22472VIC Certificate I in General Education for Adults, learners must successfully complete a total of 16 units comprising:

- Core: 2 units
- Core Skills Reading and Oracy: 3 units
- Core Skills Writing: 3 units
- Core Skills Numeracy & Mathematics: 4 units
- Special Interest electives: 4 units

To be eligible for the award of the 22473VIC Certificate II in General Education for Adults, learners must successfully complete a total of 11 units comprising:

- Core: 2 units
- Core Skills Reading and Oracy: 2 units
- Core Skills Writing: 2 units
- Core Skills Numeracy & Mathematics: 2 units
- Special Interest electives: 3 units

To be eligible for the award of the 22474VIC Certificate III in General Education for Adults, learners must successfully complete a total of 8 units comprising:

- Core: 1 unit
- Core Skills Reading\Writing\Numeracy & Mathematics: 3 units
- Special Interest electives: 3 units



### Why study with CCH?

Cobram Community House is a not for profit organisation and we work with a range of students from across Australia from diverse backgrounds including migrants, job seekers and those returning to the workforce or further education.

Our Trainers are industry experts, and will work with you to ensure your training is directly related to your needs or career aspirations.

### Is what I know already taken into account?

YES - Your history of life and work experience as well as formal and informal training. This may be applied using the Recognition of Prior Learning (RPL) process. All students are offered RPL upon enrolment. Documentary evidence will be required.

### Fees

22472VIC Certificate I in General Education		
Concession:	Funded:	Unfunded:
\$540	\$1,180	\$3,000
22473VIC Certificate II in General Education		
Concession:	Funded:	Unfunded:
\$540	\$1,180	\$3,000
22474VIC Certificate III in General Education		
Concession:	Funded:	Unfunded:
\$580	\$1,380	\$3,000

### More Information

Further information can be found on our website or by contacting us.

### Contact us for more information:

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